

Privacy Notice

Sawston Youth Drama Ltd. (SYD, the group) is a performing arts group for young people aged 11-18. We are a registered company no. 09049091, and registered charity no. 1159351.

We collect and process data in the course of running our organisation and putting on productions.

Membership

Membership data includes name, email address, postal address, emergency contact names and contact numbers, medical notes, group association, donations and costume sizing all collected and processed under the lawful basis of contract and legal obligation where gift aid consent is given. Photo and video permission is collected and processed under the lawful basis of consent. This data is held for two years, or until photo/video consent is withdrawn.

Leadership

Leadership data includes name, email address, emergency contact names and contact numbers and medical notes. This is collected and processed under the lawful basis of contract and held for the duration of the leader's time with the group.

Marketing

Marketing data includes name, email address and consent to receive emails. This is collected and processed under the lawful basis of consent and held until consent is withdrawn.

Historic Membership

Historic membership data includes name and shows taken part in. This is collected and processed under the lawful basis of legitimate interest.

We rely upon the support of several third party companies who may collect and process your data securely if you use their services, which they do so under their own privacy policies.

Mailchimp - mailing lists and registration process as detailed under membership and marketing above.

TicketSource - process personal and sales information for shows.

CharityCheckout - process personal and sales information for donations to the group.

Companies House - holds personal data of the Directors of the company.

Charity Commission - holds personal data of the Trustees of the charity.

If you have concerns please get in touch with either boxoffice@sawstonyouthdrama.com or gareth@sawstonyouthdrama.com for more information.